



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 02-14-2014**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: February 13, 2014

SUBJECT: JEFFERSON COUNTY Meetings – Week of February 17, 2014

February 17, 2014 Monday	<p>Planning and Zoning Site Inspections</p> <p>Intercounty Coordinating Committee (ICC)</p> <p>Farmland Conservation Easement Commission</p> <p>Solid Waste/Air Quality Committee Department of Agriculture, Trade & Consumer Protection Hearing for Rule Changes to Act 34-Clean Sweep</p> <p>*Library Board</p>	<p>8:00 a.m.</p> <p>9:00 a.m.</p> <p>12:30 p.m.</p> <p>1:00 p.m.</p> <p>6:00 p.m.</p>	<p>Jefferson County Courthouse, Rm 203</p> <p>Sauk Co. Administration Bldg 505 Broadway, Rm 213, Baraboo</p> <p>Jefferson County Courthouse, Rm 203</p> <p>UW Extension 864 Collins, Rm 8/9, Jefferson</p> <p>Dwight Foster Public Library 209 Merchants Ave, Fort Atkinson</p>
February 18 2014 Tuesday	Human Resources Committee	8:00 a.m.	Jefferson County Courthouse, Rm 112
February 19, 2014 Wednesday	<p>Land and Water Conservation Committee</p> <p>Local Emergency Planning Committee (LEPC)</p>	<p>8:30 a.m.</p> <p>1:00 p.m.</p>	<p>Jefferson County Courthouse, Rm 112</p> <p>Workforce Development 864 Collins Rd, Jefferson</p>
February 20, 2014 Thursday	<p>HOME Consortium Board</p> <p>Planning and Zoning Committee Public Hearing</p>	<p>9:00 a.m.</p> <p>7:00 p.m.</p>	<p>Waukesha County Admin Bldg. 515 W. Moreland Blvd. Rm 355/359, Waukesha</p> <p>Jefferson County Courthouse, Rm 205</p>
February 21, 2014 Friday	WI Counties Utility Tax Association (WCUTA)	10:30 a.m.	Dewitt Ross & Stevens 2 E Mifflin Street, Suite 600 Madison
February 22, 2014 Saturday	No Scheduled County Meetings		
February 23, 2014 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
SITE INSPECTIONS

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:00 A.M. ON MONDAY, FEBRUARY 17, 2014

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law Requirements**
- 4. Review of Agenda**
- 5. Public Comment (Not to Exceed 15 Minutes and Not to Include Petitions Slated for Decision)**
- 6. Site Inspections of Petitions to be Presented in Public Hearing on February 20, 2014:**
R3701A-14 – Russell Bienfang/Donald Bienfang Property, **N5775 Ziebell Road**, Town of Aztalan
R3702A-14 – Russell Bienfang/Donald Bienfang Property, **Zimmerman Lane**, Town of Aztalan
R3703A-14 – Bark River Campground and Resort, Inc, **W2340 Hanson Road**, Town of Sullivan
CU1773-14 – David Raymond, **N715 Old 26 Road**, Town of Koshkonong
- 7. Adjourn**

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



Intercounty Coordinating Committee

Columbia, Dodge, Green Lake, Jefferson, Marquette & Sauk

MEETING AGENDA & PROGRAM

Officers:

Chairman

Russell Kottke
Dodge County
W8542 Laurel Hill Road
Fox Lake, WI 53933

Vice Chairman

Andy Ross
744 S. Main Street
Poynette, WI 53955

Secretary / Treasurer

John Molinaro
N4550 Warne Avenue
Cambridge, WI 53523

Member Contacts:

Columbia County

Andy Ross
744 S. Main Street
Poynette, WI 53955

Dodge County

Russell Kottke
W8542 Laurel Hill Road
Fox Lake, WI 53933

Green Lake County

Jack Meyers
N 665 Fountain Lane
Dalton, WI 53926

Jefferson County

John Molinaro
N4550 Warne Avenue
Cambridge, WI 53523

Marquette County

Paul Wade
W5590 Co. O,
Endeavor, WI 53930

Sauk County

Marty Krueger
346 Warren Avenue
Reedsburg, WI 53959

Mailing Address:

UW-Extension
864 Collins Road
Jefferson, WI 53549

DATE: February 17, 2014

TIME: 9:00 AM

**PLACE: Sauk Co. Administration Building
Second Floor, Room 213
505 Broadway
Baraboo, WI 53913**

8:30 AM	Gathering
9:00 AM	Call to Order
	Pledge of Allegiance
	Certification of Open Meeting Notice
	Adoption of Agenda
	Approval of Previous Meeting Minutes
	Update of County Issues – WCA
	Open Discussion of County Issues
	Program Topic: State Legislator Meet and Greet
	<i>Informal discussion with State Legislators</i>
	Open Discussion of County Issues
	Adjourn



Farmland Conservation Easement Commission Agenda

**Jefferson County Courthouse, Room 203
311 S. Center Avenue
Jefferson, WI 53549**

Monday, February 17, 2014 12:30 pm

Members: Margaret Burlingham (Chairperson), Amy Rinard (Vice-Chairperson), Mariah Hadler (Secretary), Steve Nass and Blane Poulson.

1. Call to Order
2. Roll Call
3. Certification of Compliance With Open Meetings Law Requirement
4. Review of Agenda
5. Public Comment
6. Communications
7. Review & Approval of the January 13, 2014 meeting minutes
8. Discussion and possible action on PACE applications
 - a. Greg Wilke, Town of Waterloo
 - b. Roger Lehman – Town of Oakland
9. Discussion on Farmland Conservation Easement Commission Budget for purchasing easements.
10. Jefferson County Land and Water Conservation Report on Baseline Documentation for Easements.
11. Discussion on future events that the Farmland Conservation Easement Commission would like to participate in.
12. Discussion on Community Outreach in regard to Farmland Preservation Awareness. Discussion Farmland Conservation Easement goals for the upcoming year.
13. Future Meeting Dates
 - a. March 10, 2014 at 12:30 pm in Room 203
 - b. April 14, 2014 at 12:30 pm in Room 203
 - c. May 12, 2014 at 12:30 pm in Room 203
 - d. June 9, 2014 at 12:30 pm in Room 203
14. Suggestions for the Next Agenda
15. Adjourn

***The Commission may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



**Jefferson County
Solid Waste/Air Quality Committee**

**Department of Agriculture, Trade and Consumer Protection
Hearing for Rule Changes to ACT 34 – Clean Sweep
Monday, February 17, UW-Extension – Rm. 8 & 9
864 Collins Road, WI 53549**

Members: Don Reese (Chair), Greg David (Vice-Chair), John Kannard (Secretary), Greg Torres and Carlton Zentner
Staff: Rob Klotz and Sharon Ehrhardt

-
1. 1:00 p.m. DATCP Meeting Call to Order
 2. Roll Call (Establish a Quorum)
 3. Certification of Compliance With the Open Meetings Law
 4. Summary of Proposed Changes
 5. 4:00 p.m. Adjourn

Attached is a summary of proposed changes. Jefferson County is considered a continuous collector, but in the new ruling we would become a temporary collector. This could change the amount of grant money available. Please review the summary before the meeting.

A quorum of the Solid Waste/Air Quality Committee may be in attendance, but no business will be conducted.

Jefferson County Library Service

% Dwight Foster Public Library
Mailing Address: 209 Merchants Avenue
Fort Atkinson, WI 53538
920.563.7790

**Jefferson County Library Board Meeting
at
Dwight Foster Public Library
209 Merchants Avenue
Fort Atkinson, WI 53538**

**Monday, February 17, 2014
6:00 p.m.**

Agenda

enclosures

- | | | |
|-----|--------|---|
| (*) | action | 1. Call to order and introduction of Linda Ager, new board member |
| | | 2. Approval of minutes of the July 16, 2013 meeting |
| | | 3. Comments from the public |
| | | 4. Correspondence |
| | | 5. Old business |
| | | a. Report on MWFLS/SHARE |
| | | 6. New Business |
| | action | a. Selection of 2014 county resource library |
| | action | b. Consideration of 2013 Jefferson County Library Service state annual report |
| | action | 7. Election of officers for 2014 |
| | | 8. Discussion of reimbursement formula |
| | | 9. Reports from county libraries |
| | | 10. Future meeting dates |
| | | 11. Adjournment |

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7790 at least five (5) days prior to the meeting date. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

Agenda

**Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549**

February 18, 2014 @ 8:00 am

Committee Members: James Braugher, Chair; Greg David; Pamela Rogers, Secretary; Jim Schroeder, and Dick Schultz, Vice-Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of January 21, 2014 minutes
7. Communications
8. Monthly Financial Report
9. Consideration to amend HR0360, Hours of Work, to increase the Field Training Officer pay for Communication Operators
10. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(e), consideration of union negotiations, and Wisconsin State Statutes 19.85 (1)(f), consideration of an employee's specific medical history as it relates to a leave of absence request
11. Reconvene into open session for consideration and possible action regarding items discussed in closed session
12. Set next meeting date and agenda
13. Adjournment

Next scheduled meeting: March 18, 2014 @ 8:30am.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Agenda
Jefferson County Land & Water Conservation Committee (LWCC)
"Working Together to Protect & Enhance the Environment"
Jefferson County Courthouse
311 S Center Ave - **ROOM 112**
Jefferson, WI 53549-1701
Wednesday, February 19, 2014
8:30 A.M.

Committee Members: Frank Anfang, Sarah Bregant, Walt Christensen, Matthew Foelker, Carlton Zentner

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Introduce New FSA Representative
5. Review of the February Agenda
6. Review and Approval of the December 18, 2013 Meeting Minutes
7. Communications
8. Citizen Comments
9. Non-Metallic Mining Update
10. Final Revisions to the Animal Waste Storage Ordinance
11. Natural Resources Conservation Service Report (NRCS)
12. Notice of Noncompliance - Farmland Preservation Program (FPP)
13. Cancellation of Noncompliance - Farmland Preservation Program (FPP)
14. WLWCA Resolutions
15. 2014 WLWCA Election Ballot - Land & Water Conservation Board
16. Tree Sale Update
17. Annual Vehicle Report
18. Monthly Financial Report
19. Set Next Meeting and Possible Agenda Items
20. Adjournment

Note: If committee members are not able to attend please notify the LWCD

The committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

**JEFFERSON COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

UW-Extension (Lower level of Workforce Development Center)
864 Collins Road, Jefferson WI 53549

TUESDAY, FEBRUARY 19, 2014 at 1:00 p.m.

1. Call to Order
2. Roll Call (establish a quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen Comments
6. Motion for Approval of November 19, 2013 Meeting Minutes
7. Communications
8. Kim Buchholz – removal on the membership roster
9. Hazardous Materials Spills/Billings
10. Exercise/Training Reports
 - a. Tyson Hazmat Tabletop
 - b. Creation of generic Incident Action Plans prior to disasters
11. Hazardous Materials Ordinance
12. Hazmat Form 1060
13. Hazmat Reimbursement Charges
14. Update on Commercial Pool & Spa
15. Plan of Work
 - a. Approve notice for Jefferson County LEPC Compliance Inspector
 - b. FY 2014 – First Half due 3/31/14
 - c. Off-Sites FY 2014
16. Industry Reports
 - a. American Red Cross
 - b. Salvation Army
 - c. Wisconsin Hospital Emergency Preparedness Program (WHEPP) Region 5 Update
 - d. Jefferson County Public Health
17. Correspondence
18. Set Time/Date Next Meeting Tentative – May 21, 2014
19. Adjourn

Committee may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map and Text Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, February 20, 2014

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with Open Meetings Law Requirements**
- 4. Review of Agenda**
- 5. Explanation of Process by Committee Chair**
- 6. Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, February 20, 2014, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the zoning ordinance of Jefferson County maps and text and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3701A-14 – Russell Bienfang/Donald Bienfang Property: Rezone 4.7 acres around the buildings at **N5775 Ziebell Road** in the Town of Aztalan from PINs 002-0714-2231-000 (39 Acres) and 002-0714-2234-000 (28.75 Acres).

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

R3702A-14 – Russell Bienfang/Donald Bienfang Property: Create a 16.3-acre Natural Resource zone on **Zimmerman Lane** in the Town of Aztalan from part of PINs 002-0714-2224-001 (15 Acres) and 002-0714-2231-000 (39 Acres).

FROM A-2, AGRICULTURAL AND RURAL BUSINESS TO A-3, AGRICULTURAL/RURAL RESIDENTIAL

R3703A-14 – Bark River Campground and Resort, Inc: Rezone one acre with the home at **W2340 Hanson Road** in the Town of Sullivan from PIN 026-0616-3024-000 (37.83 Acres).

CONDITIONAL USE PERMIT APPLICATIONS

CU1769-14 – Brian & Bonnie Pernat: Conditional use for expansion of the existing building at **W1194 Marietta Avenue** in the Town of Ixonia, modifying an existing conditional use. The site is part of PIN 012-0816-2231-009 (0.938 Acres) in a Community zone.

CU1773-14 – David Raymond: Conditional use for an extensive on-site storage structure exceeding square footage and height allowed in a Residential R-2 zone. The site is at **N715 Old 26 Road** in the Town of Koshkonong, on PIN 016-0513-2514-001 (1.322 Acres).

ZONING ORDINANCE TEXT AMENDMENTS

R3704T-14 – Jefferson County: *Add 11.05(a)7. Revocation of Conditional Use Permits*

This amendment adds language to the ordinance to clarify the process by which the County may revoke a conditional use permit (CUP). This process would be taken up after all other avenues or attempts at compliance have failed.

R3705T-14 – Jefferson County: *Repeal and recreate 11.05(h) Mobile Tower Siting* The legislature passed new statutory changes to Wis. Stat. 66.0404, which invalidated the current Wireless Telecommunication Facilities Ordinance, Sec. 11.05(h). The changes are quite specific as to what the County can and cannot regulate when it comes to new tower and/or colocation of new/replacement antennas and equipment. A new model ordinance that meets the new law was put together by the Wisconsin Towns' Association attorney and presented to County Zoning Administrators at our last conference. We are proposing adoption of this model ordinance. Right now, until the new ordinance is passed, there is no regulation for new towers or colocation.

R3706T-14 – Jefferson County: *Modify 11.09 Non-Conforming Uses, Structures and Lots*

Due to Act 170, passed by the legislature, it is necessary to change the non-conforming section of the ordinance. Act 170 now prohibits a county from regulating non-conforming structures by assessed value. What the County is proposing is to regulate non-conforming structures by limiting reconstruction of structural members, which includes foundation walls, walls, floor and roofs, to 50% of those members. It also proposes to limit expansions of non-conforming structures to 50% of the footprint. It also updates language from 59.69(10m)(b) which permits reconstruction of non-conforming structures when damage was caused by violent wind, vandalism, fire, ice, flood, snow, mold or infestation.

R3707T-14 – Jefferson County: *Add/modify Adaptive Reuse of Barns – 11.02 and 11.04(f)5, 7*

This amendment comes forward after a year-long process which included multiple meetings involving Town representatives. The proposed language will allow historic preservation of pre-1970 barns and continue to preserve farmland and agriculture, while promoting economic activities and uses in these structures. This will add principal and conditional uses to the A-2 and A-T zoning districts which can be regulated to utilize old barns.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

WISCONSIN COUNTIES UTILITY TAX ASSOCIATION

44 East Mifflin Street, Suite 609, Madison, Wisconsin 53703
Phone: (608) 250-4695

MEETING AGENDA

2013-2014 Officers

President
JOHN H. TRAMBURG
(920) 484-3534
Columbia County

Vice President
LAWRENCE WILLKOM
(715) 723-5804
Chippewa County

Secretary

Treasurer
LINDA SINKULA
(920) 388-3251
Kewaunee County

Executive Director
ALICE O'CONNOR
Direct(608) 252-9391
ao@adewittross.com

Friday, February 21, 2014

WISCONSIN COUNTIES UTILITY TAX ASSOCIATION
10:30 A.M. – 1:00 P.M. (WORKING LUNCH)

NOTE: The meeting will still be at the DeWitt office with the same parking and lunch
2 East Mifflin Street, Suite 600
Madison, WI 53703
Park at Dewitt Ross and Stevens

CALL IN INSTRUCTIONS:

Conference Dial-in Number: (712) 432-0460

Participant Access Code: 115141#

(Be sure to hit # key after you enter the number, this will take you into the conference call)
If you are having trouble connecting, please call my assistant Kathy Midak at 608-250-4685, so she can assist you.

Member Counties

ASHLAND
BUFFALO
CHIFFEWA
COLUMBIA
DOUGLAS
DUNN
GRANT
JEFFERSON
KENOSHA
KEWAUNEE
LA CROSSE
MANITOWOC
MARATHON
MARINETTE
OZAUKEE
ROCK
SHEBOYGAN
VERNON
WASHINGTON

- Call to Order - John Tramburg
- Roll Call- John Tramburg
- Approval of Minutes of December 13, 2013 (Attached)
- President's Report – John Tramburg
- Treasurer's report - Supervisor Linda Sinkula
- Report of Executive Director – Alice O'Connor
- WCA Report – Kyle Christianson
- 11:00 – 11:30 a.m. - Dan Sage, PSC Gas & Energy Division 267-9486
dan.sage@wisconsin.gov He will provide an update on the Badger Coulee (ATC and Excel projects) and other projects in western Wisconsin
- 11:30 – 12:00 p.m. – Claude Lois, DOR State and Local Director 266-0939
Claude.Lois@revenue.wi.gov and Zach McClelland, DOR Field Auditor, Utility Bureau 264-6889 Zachary.McClelland@revenue.wi.gov
- Other Issues
- Next Board Meeting Date
- Adjourn

***Note: Sandwiches will be delivered at noon for a working lunch.**